

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting, July 14, 2015

Chairman Gregory Scarlato called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, and Stalling being present. Commissioner Eadicicco arrived by 20:15 hours.

It was noted that there were four (4) members of the public present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: Chairman Scarlato administered the swearing in of Connor McGowan as a new firefighter.

The Clerk reported that the minutes of the Regular Workshop Meeting of June 8, 2015 were posted. The Clerk then read the minutes of the Regular Meeting of June 9, 2015.

A motion to approve both minutes was made by Commissioners Bommer and Stalling, and passed by the board.

PAYMENT OF BILLS: Commissioner Eadicicco presented the following bills for payment:

| | |
|--------------------------------|----------------------|
| Safe Guard (Office Products) | \$ 158.55 |
| Taylor Oil Co | \$ 742.53 |
| Bricktown medical | \$ 320.00 |
| Brick Twp. MUA | \$ 7,781.40 |
| Bound Tree Medical | \$ 205.08 |
| Fire Fighters Equipment | \$ 2,134.50 |
| Liberty Mutual Insurance | \$ 3,720.30 |
| Optimum | \$ 236.27 |
| CIT (copier) | \$ 99.00 |
| Lab Corp | \$ 176.40 |
| Nat Alexander | \$ 340.00 |
| Greg Scarlato | \$ 89.63 |
| American United Life Insurance | \$ 10,437.00 |
| Netlink Web Services | \$ 199.00 |
| Taylor Oil Co | \$ 568.81 |
| AllCom Technologies | \$ 2,381.80 |
| Shore Business Solutions | \$ 240.00 |
| Greg Scarlato | \$ 255.73 |
| New Jersey American Water | \$ 2,528.80 |
| | \$ 662.30 |
| TOTAL BILLS | \$ 32,614.80 |

The bills were paid on a motion by Commissioners Bommer and Acampora, and passed by the board.
STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

COMMUNICATIONS

Sent

Nothing

Received

Connor McGowan physical form Brick Medical

COMMITTEES

Executive Board: Chairman Scarlato and Vice Chairman Bommer attended the meeting on 6/25/15. They stated that Chief Hotmar will be retiring from the fire bureau on 12/31/15. Chief Hotmar has made his recommendation to the town that Captain Robert Lewis fill his position and Brian Prochnow to be appointed to Lieutenant. They will not be filling the Captains position. The Township Medical Director was discussed with very little positive feedback as to moving forward with this. No other boards except for 19-1 and 19-3 have even discussed this topic. The boards were asked to review this issue at their next meeting and bring feedback to the July meeting. It was noted that the new Fire Bureau pickup is in service and on the road. The E-Board also discussed that the town will not be changing over to the county dispatch system, but will be keeping the current dispatch in Howell Township. Minutes from the meeting are attached.

Chief's Report: Chief Bailey reported that unit 466 will going to Pinebelt Chevy on 7/21/15 for service and that they will contact 467 to let him know if any additional issues are found during the service. The Chevy emblem on the back of unit 466 will also be replaced. He also noted that tires are extreme worn and need to be replaced. A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer that the Chief go to Edwards Tires and replace all four (4) tires. The motion passed unanimously by the board.

Chief Engineer: No outstanding items noted.

Purchaser: Chief Bailey is requesting \$220 to purchase traffic cones. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora, to spend up to a maximum of \$220 for the purchase of signs and traffic cones. Motion passed unanimously by the Board.

Chief Bailey discussed the following issues with vehicle 466:

- GPS needs new wiring
- Siren light in center console box does not light up
- Gas meter charger needs to be hard wired
- Possibly purchasing a remote starter for the vehicle. Price should be approximately \$400

A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to purchase the remote starter for vehicle 466 at a maximum expense of \$400. The motion passed unanimously by the Board. Chief Bailey stated that he will obtain a price from Pinebelt Chevy when the vehicle goes in for service next week and if it is \$400 or below, it will be installed.

Chief Bailey stated that he has not received the Nomax hoods that have been ordered.

The Chief is requesting to purchase a rope and bag for Engine 475. The price is \$353. A motion was made by Commissioner Eadicicco and seconded by Commissioner Stalling to purchase the roper and bag for \$353. Motion passed unanimously by the Board.

Commissioner Eadicicco discussed the demonstration of the upgrades to the Red Alert reporting system. He stated that the upgrade of our current system will cost \$8,650. The will help us to move
STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY

88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

to the CAD system and will be automated with the current dispatch system. The following is the breakdown of the cost:

- Red Alert upgrade - \$6,355
- Integration and installation
- 4 hours training and support
- Conversion of old data base information to new system
- CAD interface - \$2,295

A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to purchase the upgrade to the current Red Alert system in the amount of \$8,650. The motion passed unanimously by the Board.

Chairman Scarlato discussed the 2 price quotes that were received in order to reconfigure the saw compartment on Ladder 490. The prices are:

- 1st Priority - \$1,085
- NJEV - \$1,300

A motion was made by Commissioner Eadicicco and seconded by Commissioner Stalling to award the cabinet conversion to 1st Priority for \$1,085. Motion passed unanimously by the Board.

NEW TRUCK: Treasurer Stalling reported that YTD we have spent \$719,828.75 on the purchase of Engine 480. There is still approximately \$30,000 left in the budget for the truck. This includes the new thermal imaging camera (\$9,000) and the W tool (\$2,400). It was noted that the engine will go back to 1st Priority for additional work and tool mounting that was approved at the workshop meeting on 7/13/15 in the approximate amount of \$425. Chairman Scarlato also discussed possible purchasing a T-Rex saw the truck with an approximate cost of \$900.

An open punch list of items to be addressed by 1st Priority is still being developed by the engineers and line officers. Once the complete has been compiled, it will be reviewed with 1st Priority.

1st Priority has also submitted a request to the Board to bring the engine down to Wildwood, NJ for display at the NJ State Fireman's convention. They will provide a certificate of insurance that will cover them during the convention. Commission Stalling made a motion that we allow 1st Priority the use of Engine 480 for display at the NJ State Fireman's convention. Motion was seconded by Commissioner Acampora and passed unanimously by the board.

OLD BUSINESS:

Chairman Scarlato read aloud Resolution 07142015-9, which will allow the board to accept the lowest bid for the replacement and installation of a breathing air compressor. A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer, to pass Resolution 07142015-9, awarding the contract to Air & Gas Technologies, Cliffwood Beach, NJ. Roll call vote was taken:

Chairman Scarlato – Yes
Vice Chairman Bommer – Yes
Purchase Eadicicco – yes
Treasurer Stalling – yes
Clerk Acampora – Yes

The resolution passed with five (5) votes for and zero (0) votes against.

A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to enter into contract with Air & Gas Technologies (with the contact to be developed by our attorney Sendzik & Sendzik) for the replacement and installation of the air breathing compressor. Motion passed unanimously by the Board. Chairman Scarlato stated he will contact our attorney.

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.

HOWELL, N.J. 07731-2790

Commissioner Eadicicco also discussed purchasing and additional 100 feet of air hose in order to fill the bottles on Ladder 490. A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to purchase to additional 100 foot air hose for a maximum amount of \$1,800.00. The motion passed unanimously by the Board.

The Board discussed that we originally budgeted \$65,000 for the replacement of the compressor. We need to determine what we do with any additional funds once the project has been completed. A special election or meeting may have to be held in order to deposit the funds back into the general account. We will discuss with our attorney and accountant to determine the answer.

It was noted that the Chief Engineer needs to be more accountable with detailed receipts for his purchases. The Board cannot determine what is being purchase by the invoices we are receiving from the vendors. Chairman Scarlato and Commissioner Stalling stated they will speak with the Chief Engineer to obtain a more detailed account of his spending.

Commissioner Bommer discussed information that he received from Verizon Wireless pertaining to the purchase of five (5) cell phones. The cost would be approximately \$270 per month for all five (5). The Board agreed that we will continue to look at all possibilities and make a determination when the 2016 budget is developed.

NEW BUSINESS: Chairman Scarlato addressed Chief Bailey and Present Maher about the lack of work details over the past 6 months. He realizes that the building is in disarray due to the construction that was started on 4/1/15, but he stated that trucks and the bays need to be cleaned. The work details were original developed to maintain the cleanliness of the firehouse and apparatus and, since the company can only use the bays as a gathering place during construction, it needs to be kept up better. It was suggested that they both follow-up on the monthly details to address these items.

Commissioner Bommer reviewed price quotes that he received for new furniture for the meeting room/training center. He obtained prices from Schuester office furniture. A 6 foot table would cost \$320, with a life time warranty. He is estimating approximately 12 tables, for a total cost of \$3,840. The price for chairs ranges from \$35 - \$65, depending in the style. A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer that we purchase the 12 tables @ \$320 apiece. The motion passed unanimously by the Board. It was noted that we will continue to look for chairs that are padded.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None.

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the checking account:

| | |
|--------------------------------------|---------------|
| OPENING BALANCE | \$ 10,552.95 |
| INTEREST | \$ 4.80 |
| TRANSFER | + \$33,000.00 |
| SUB-TOTAL | \$43,557.75 |
| NJ-PERS TEPS Payment | - 0.00 |
| Add'l bill (American Life Insurance) | -\$ 10,437.00 |

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.

HOWELL, N.J. 07731-2790
NJ-PERS TEPS Payment - 0.00
~~Add'l bill (American Life Insurance)~~ - \$ 10,437.00
EXPENDITURES - \$22,177.80
CLOSING BALANCE \$10,942.95

He also reported the following balances for the Savings Account:

OPENING BALANCE \$1,248,901.56
DEPOSITS \$ 185,632.44
INTEREST + 212.29

SUB-TOTAL \$1,434,746.29
TRANSFER TO CHECKING - 33,000.00
CLOSING BALANCE \$1,401,746.29

He also reported the following balances for the Payroll Account:

OPENING BALANCE \$18,736.68
TRANSFER \$
INTEREST + \$ 1.38
SUB-TOTAL \$18,738.06

PAYROLL FEES - \$ 4,064.29
PAYROLL FEES - \$ 109.73
PAYROLL PAID - \$ 8,731.14
PAYROLL TAXES -
CLOSING BALANCE \$ 5,832.90

The Treasurer's Report was accepted on a motion by Commissioners Bommer and Acampora, and passed unanimously by the board.

PUBLIC COMMENT: There five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion to adjourn was made by Commissioner Eadicicco and Bommer, and passed by the Board.

The meeting closed at 21:38 hours.

Respectfully Submitted:



Michael L. Acampora
Clerk of the Board